

Safeguarding concern form

Today's date:

Who are you concerned about (name/s)?

When and where did you become aware of this concern (time, date and location)?

Describe what happened when you became aware of the concern (where we're you? Did you witness an incident/ hear about an incident? Give details):

Describe the concern (what is it that has happened/ might happen to the person you're concerned about?

Your details

Name:

Position within Wycombe Homeless Connection:

Phone number:
e-mail address:

(in case we need to contact you for more details)

Guidance for completing this form:

- This form should be filed in with guidance from the WHC safeguarding policy and procedures.
- This is the form which is to be used to communicate a safeguarding concern which you've become aware of in the course of your work/ volunteering with Wycombe Homeless Connection. If you are using a hard copy it should be sealed in an envelope and returned to the Safeguarding Lead/ deputy Safeguarding Lead.
- This form is designed to be relatively quick and simple to fill in but the safeguarding lead/ deputy Safeguarding Lead may need to contact you subsequently to follow up more details.